

AGENDA  
Tuesday, November 14, 2017  
9:00 A.M.

1. Roll Call
2. Tenant Recognition
3. Guests
4. Correspondence
5. Maintenance Report for October, 2017
6. Old Business
  - State Appointee Replacement
7. New Business
  - FY2018 Budget
  - Agreed Upon Procedures Audit
  - Fish #083039, 667-2 & 705-1 roof repairs Final Completion
  - Fish #083040, 667-3 hot water tank replacement at 100 Prospect Street
8. Review and approve the Minutes of October 10, 2017
9. Review and approve Executive Director's Report for October, 2017
10. Review and approve Check Register through November 14, 2017
11. Review and approve the Employee Earnings through November 14, 2017
12. Review and acknowledge the Accountant's Report through September 30, 2017

Executive Director's Report  
October, 2017

Apartment vacancies as of October 31, 2017 – 1

New leases signed in October, 2017 – 2

Credits: \$0

On October 3, 2017 Nancy met with Todd Bard from Lee Energy Group to discuss the possibility of becoming involved with solar energy.

The Executive Director attended SMEDA on Wednesday, October 18, 2017. Atty. Patricia Grace and Atty. Andrew Bailey reviewed the regulation changes to 760 CMR 4.00, 6.00, 47.00, and 63.00.

Nancy attended SHADO at the Bridgewater Housing Authority on Tuesday, October 24, 2017. Julie Richer from Harbor Health Elder Services presented some of their programs.

The Agreed Upon Procedures (AUP) audit performed by Guyder Hurley was October 26, 2017. The audit was performed by Andrew Carlson and there were no exceptions found in any of the categories audited.