



# EAST BRIDGEWATER HOUSING AUTHORITY

100 PROSPECT STREET  
EAST BRIDGEWATER, MASSACHUSETTS 02333

Tel: (508) 378-3838

Fax: (508) 378-3880

## Flooring Replacement Request for Bid

June 15, 2022

The East Bridgewater Housing Authority is seeking quotes to replace flooring with click vinyl plank flooring for our elderly (approximately 425 square feet) and family (approximately 1100 square feet) units for a one - year contract, with the option of extending the contract for two additional years. **Bids are subject to (M.G.L. c 30B, Section 2) and to minimum wage rates as required by M.G.L. c. 149 Section 26 to 27H.**

The vinyl plank shall be Chesapeake Flooring, Collection: Essential, Color: Wayland or approved equal. Cove Base shall be CB-49 Beige Johnsonite/Tarkett or approved equal. A separate bid form should be filled out for each property. Please bid for rip out and disposal of prior flooring with install of new flooring and install of new flooring only. Because of different location square footage – bids should be in square feet. Contractor responsible for verifying measurements. No additional costs, such as mileage, etc. will be allowed. Generally, we replace flooring in four to five units for elderly developments per year and one family unit every three years. Prevailing wages apply, if not self- proprietor, as we are a public agency. Must provide minimum of three references for similar work. Must respond to schedule measurement/installation within 5 business days.

A site visit is scheduled for Tuesday, June 21, 2022 at 10:00 a.m. at 100 Prospect Street, East Bridgewater, MA 02333. If you would like to make an appointment for a more convenient time, please call Robert Wilson at (781)857-9306 to set up an appointment.

Bids shall be received no later than Thursday June 30, 2022 at 12:00 p.m.. Quotes may be mailed to the address above, faxed to (508)378-3838, emailed to [eb.ha@verizon.net](mailto:eb.ha@verizon.net) or hand delivered to the office at 100 Prospect Street, East Bridgewater, MA 02333. A certificate of insurance must be provided if awarded the job. Contact Leslie Lundstrom at (508)378-3838 for Contract Documents or if you have any questions.

**FORM FOR QUOTES**

TO THE AWARDING AUTHORITY: East Bridgewater Housing Authority, Flooring Service Contract

The undersigned proposes to comply with all terms and conditions and shall furnish all labor, material and equipment required to provide Unit Flooring Replacement as specified in this document dated June 15, 2022. For the contract price specified below, vendor is certifying that he/she has submitted this bid in good faith after reviewing all bid documents provided herein by the East Bridgewater Housing Authority.

The proposed contract pricing is:

Elderly Unit (approx.. 425 s.f.)

Flooring and Cove Base Installation \$ \_\_\_\_\_/Square Foot

Elderly Unit (approx. 425 s.f.)

Flooring and Cove Base Installation with Removal and Disposal \$ \_\_\_\_\_/Square Foot

Family Unit (approx. 1,100 s.f.)

Flooring and Cove Base Installation \$ \_\_\_\_\_/Square Foot

Family Unit (approx.. 1,100 s.f.)

Flooring and Cove Base Installation with Removal and Disposal \$ \_\_\_\_\_/Square Foot

Quantities, number of hours and estimated materials listed herein are estimates based on historic use and shall not guarantee any number of hours or amount of materials to be used under any contract pursuant to this RFQ.

Vendor is responsible for verifying field measurements prior to installation.

The undersigned hereby certifies that they are able to furnish labor that can work in harmony with all the other elements of labor employed or to be employed on the work and that they will comply fully with all laws and regulations applicable to awards made subject to State, Federal and Local Laws.

The undersigned further certifies under the penalties of perjury that this Bid is in all respects bona fide, fair, and made without collusion or fraud with any other person. The undersigned further certifies under the penalty of perjury that the undersigned is not debarred from doing public construction work in the Commonwealth under the provisions of section twenty-nine F of chapter twenty-nine, or any other applicable debarment provisions of any other chapter of the General Laws or any other rule or regulation promulgated thereunder. As used in this certification the word "person" shall mean natural person, joint venture, partnership, corporation, or other business or legal entity.

Name of Bidder

By: \_\_\_\_\_

Date: \_\_\_\_\_

Signature + Title of person signing Bid

Business Address: \_\_\_\_\_

\_\_\_\_\_

## BIDDER'S REFERENCE FORM

(Provide with Form for Quotes)

Bidders Name \_\_\_\_\_ Phone: ( ) \_\_\_\_\_

LHA/Project Title: \_\_\_\_\_ Email: \_\_\_\_\_

The bidder must provide five (5) business references for projects performed & completed within the past five (5) years. Attach additional pages if necessary.

(1) Reference Name: \_\_\_\_\_ Phone: ( ) \_\_\_\_\_

Address: \_\_\_\_\_ Email: \_\_\_\_\_

Description and date(s) of work:

(2) Reference Name: \_\_\_\_\_ Phone: ( ) \_\_\_\_\_

Address: \_\_\_\_\_ Email: \_\_\_\_\_

Description and date(s) of work:

(3) Reference Name: \_\_\_\_\_ Phone: ( ) \_\_\_\_\_

Address: \_\_\_\_\_ Email: \_\_\_\_\_

Description and date(s) of work:

(4) Reference Name: \_\_\_\_\_ Phone: ( ) \_\_\_\_\_

Address: \_\_\_\_\_ Email: \_\_\_\_\_

Description and date(s) of work:

(5) (1) Reference Name: \_\_\_\_\_ Phone: ( ) \_\_\_\_\_

Address: \_\_\_\_\_ Email: \_\_\_\_\_

Description and date(s) of work:

References will be contacted to confirm the bidder's skills, abilities and qualifications to faithfully perform the work specified. The Authority reserves the right to contact references not listed above. The Bidder will be given the opportunity to explain any unfavorable references received from such outreach

# Example Only

## OWNER – CONTRACTOR AGREEMENT

This agreement made the (Date) by and between (the Name of Housing Authority) hereinafter called the "Authority", and (Contractor name) hereinafter called the "Contractor

Witnesseth, that the Authority and the Contractor, for the consideration hereinunder named, agree as follows:

ARTICLE 1. SCOPE OF WORK: The Contractor proposes to furnish all labor, material and equipment required to provide Flooring Replacement for the (Name of Housing Authority) at (LHA addresses of its housing developments) as described in RFQ dated June 15, 2022.

ARTICLE 2. CONTRACT DURATION: The Contract shall be for a one-year period beginning on (enter date) here through (enter date) with the option to renew for two (2) additional one-year periods, for a maximum total of three years. The renewal of any consecutive year is at the sole discretion of the Authority.

ARTICLE 3. CONTRACT SUM: The Authority shall pay the Contractor based on the conditions set forth in the contract documents and at the rates submitted on the Form For Quote.

Elderly Unit – Flooring \$ \_\_\_\_\_ per square foot

Elderly Unit – Removal, Disposal, Flooring \$ \_\_\_\_\_ per square foot

Family Unit – Flooring \$ \_\_\_\_\_ per square foot

Family Unit – Removal, Disposal, Flooring \$ \_\_\_\_\_ per square foot

ARTICLE 4. The Contract Documents: The following together with this Agreement shall form the Contract and all are as fully a part of the Contract as if attached to this Agreement or repeated herein, the Advertisement, Bid Documents dated June 15, 2022, Contract Forms, Conditions of the Contract, Specifications and all Modifications issued after execution of the Contract.

ARTICLE 5. REAP CERTIFICATION: Pursuant to M.G.L. c.62(c) §49(a), the individual signing this Contract on behalf of the Contractor, hereby certifies, under the penalties of perjury, that to the best of their knowledge and belief the Contractor has complied with all laws of the Commonwealth relating to taxes, reporting of employees and contractors, and withholding and remitting child support.

ARTICLE 6 WORKERS DOCUMENTATION CERTIFICATION: In accordance with Executive Order 481 the undersigned further certifies under the penalties of perjury that the Contractor shall not knowingly use undocumented workers in connection with the performance of this contract; that pursuant to federal requirements, the Contractor shall verify the immigration status of all workers assigned to such contract without engaging in unlawful discrimination; and that it shall not knowingly or recklessly alter, falsify, or accept altered or falsified documents from any such worker(s). The Contractor understands and agrees that breach of any of these terms during the contract period may be regarded as a material breach, subjecting the Contractor to sanctions, including but not limited to monetary penalties, withholding of payments, contract suspension or termination.

In Witness Whereof, the Parties Hereto Have Caused This Instrument to be Executed Under Seal.

Contractors Name: \_\_\_\_\_

LHA Name: \_\_\_\_\_

Street Address: \_\_\_\_\_

Street Address: \_\_\_\_\_

City, State, Zip Code: \_\_\_\_\_

City, State, Zip Code: \_\_\_\_\_

By: \_\_\_\_\_

By: \_\_\_\_\_

Title: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_

Date: \_\_\_\_\_