

MINUTES
SPECIAL MONTHLY MEETING
June 19, 2018
10:00 A.M.

The East Bridgewater Housing Authority held a special meeting on Tuesday, June 19, 2018 with said meeting called to order at 10:00 a.m. by Chairman Joseph Dutcher.

Board Members Present:	Joseph Dutcher	Chairman
	Larry Davidson	Vice Chairman
	Christine Butler	Treasurer
	Sandra Luddy-Ross	Assistant Treasurer
	Maryellen Rollins	Clerk

Board Members Absent: None

Others Present:	Nancy J. Morris	Executive Director
	Leslie Lundstrom	Administrative Assistant
	Peter Egan	Maintenance Mechanic Laborer

Guests/Tenants: None

Fish #083042, Community Building and 667-2 Roof Replacement was discussed. The contractor, Almar LLC, has submitted Change Order #1, for \$4800.00, an increase of 13%. The original scope called for the trim on building 77 to be painted but the wood is not in good shape. The contractor will install new PVC trim for \$6400.00, less the credit for painting, \$1600, accounting for the change order for \$4,800.00. Larry asked if that was something the Contract Officer could approve. Nancy explained that Change Orders over 5% require a Board vote.

M/Davidson, S/Luddy-Ross. Motion to approve Almar LLC Change Order #1 for Fish #083042, Community Building and 667-2 Roof Replacement for \$4,800.00. Unanimous.

John Massey and Kate Ferreira from the RCAT inspected the project on June 18, 2018 and are pleased with the quality of the work. The contractor is at Substantial Completion and will be at Final Completion by the end of the week.

M/Davidson, S/Butler. Motion to approve Fish #083042, Community Building and 667-2 Roof Replacement, Certificate of Substantial Completion, based on the draft Certificate, pending the approved Certificate of Substantial Completion. Unanimous.

M/Davidson, S/Butler. Motion to approve Fish #083042, Community Building and 667-2 Roof Replacement, Certificate of Final Completion, based on the draft Certificate, pending verification of completion by the contractor and approval by the RCAT.
Unanimous.

M/Davidson, S/Luddy-Ross. Motion to adjourn the meeting at 10:06 a.m. Vote unanimous.

Nancy J. Morris, Executive Director

Attested _____
Maryellen Rollins, Clerk